



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 21 May 2024

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt (Chair)
Councillor Elliott (Deputy Chair)

Deputy Lord Mayor, Councillor Snape and Councillors Abrahamzadeh, Couros, Davis, Hou, Noon

1 Acknowledgement of Country

The Chair stated:

'Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

2 Apologies and Leave of Absence

Apology:

Councillor Martin

On Leave:

Councillors Giles and Li

3 Confirmation of Minutes - 16/4/2024

Moved by Councillor Davis,
Seconded by Councillor Elliott -

That the Minutes of the meeting of the City Finance and Governance Committee held on 16 April 2024, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Councillor Couros declared a general conflict of interest in Item 7.3 [2024/2025 Business Plan and Budget – Review of Fees and Charges], pursuant to Section 74 of the *Local Government Act 1999 (SA)*, as she has a family business but that she would stay in the room, participate in the debate and vote on the matter in the best interests of the community.

5 Deputations

Nil

6 Workshops

Nil

7 Reports for Recommendation to Council

7.1 2023/24 BP & B Quarter 3 Update

Deputy Lord Mayor, Councillor Snape entered the Colonel Light Room at 5.39 pm.

Theo Maras, Chair and Fabienne Reilly, General Manager, Adelaide Central Market Authority addressed the Committee.

Nikki Govan, Chair and Greg Ratsch, General Manager, Adelaide Economic Development Agency addressed the Committee.

Discussion ensued, during which Councillor Davis left the Colonel Light Room at 6.17 pm and re-entered at 6.20 pm.

Undertakings – 2023/24 BP&B Quarter 3 Update

In response to queries from Committee Members, undertakings were given to provide Committee Members with:

- Further details on the CCTV renewal project, including how many cameras will be replaced.
- A timeline for completion of the Melbourne Street improvements.

It was then –

Moved by Councillor Abrahamzadeh,
Seconded by Councillor Hou -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Receives the City of Adelaide 2023/24 Quarter 3 Progress Report and updated Long Term Financial Plan projections as provided in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024, and notes the highlights of deliverables, status updates and risks and opportunities provided for Projects, Portfolios and Subsidiaries.
2. Approves adjustments for the 2023/24 Business Plan and Budget as identified in this report and reflected in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.
3. Notes the year-to-date Operating (Financial Performance) for the quarter ending 31 March 2024, which includes:
 - 3.1. Total operating income of \$176.175m
 - 3.2. Total Operating expenses (including depreciation) of \$161.668M
 - 3.3. An operating surplus of \$14.507m
 - 3.4. Total Capital Expenditure of \$60.147m
 - 3.5. Net cash surplus position of \$20.475m.
4. Approves the budgeted year end Operating Position, which includes:
 - 4.1. Total operating income of \$234.470m
 - 4.2. Total operating expenses (including depreciation) of \$227.655m
 - 4.3. An operating surplus of \$6.815m.
5. Approves total capital expenditure of \$99.556m for 2023/24 year.
6. Approves total borrowings of \$23.593m projected to 30 June 2024.
7. Receives the Council Subsidiary Quarter 3 updates as provided as Attachments B, C, D and E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.

Carried unanimously

7.2 2024/25 Business Plan & Budget Update

Discussion ensued, during which:

- Councillor Hou left the Colonel Light Room at 6.23 pm and re-entered at 6.25 pm.
- Councillor Abrahamzadeh left the Colonel Light Room at 7.02 pm and re-entered at 7.04 pm.

Deputy Lord Mayor, Councillor Snape called a point of order in relation to Councillor Davis, as he believed Councillor Davis was breaching regulation 29 of the *Local Government (Procedures at Meetings) Regulations 2013*, and behaving in an improper and disorderly manner.

Councillor Davis left the meeting at 7.08 pm.

The Chair did not accept the point of order and ruled that Councillor Davis had not acted in contravention of Regulation 29 of the *Local Government (Procedures at Meetings) Regulations 2013*.

It was then –

Moved by Lord Mayor,
Seconded by Councillor Elliott -

That the meeting adjourn for a period of 5 minutes.

Carried

The meeting reconvened at 7.29 pm, with the following Members present:

Members – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt (Chair)
Deputy Lord Mayor, Councillor Snape and Councillors Couros, Elliott, Hou and Noon

It was then –

Moved by Councillor Couros,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the savings identified from the draft 2024/25 budgets for grant, sponsorship and strategic partnerships (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024), proposed strategic projects and operating savings, as requested by Council in Item 12.1 of the Agenda for the meeting of the Council held 23 April 2024 meeting.
2. Notes the Committee feedback regarding the savings that have been proposed including the desire to retain funding in areas supporting AEDA, heritage and homelessness and the request for administration to identify additional operational savings to achieve the desired savings targets.

Discussion continued

The motion was then put and carried unanimously

7.3 2024/2025 Business Plan and Budget – Review of Fees and Charges

Councillor Couros declared a general conflict of interest in Item 7.3 [2024/2025 Business Plan and Budget – Review of Fees and Charges], pursuant to Section 74 of the *Local Government Act 1999* (SA), as she has a family business but that she would stay in the room and vote on the matter.

It was then -

Moved by Lord Mayor,
Seconded by Councillor Hou -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the schedule of Fees and Charges set by Council for the 2024/25 Business Plan and Budget as included in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.
2. Notes the schedule of Fees and Charges set under delegation by Council for the 2024/25 Business Plan and Budget as included in Attachment B to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.
3. Adopts the schedule of Fees and Charges set by Council for the Adelaide Economic Development Agency for the 2024/25 Business Plan and Budget as included in Attachment C to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.
4. Notes the schedule of General Fees and Charges set by Statute included in Attachment D to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024. These fees will be updated in June/July 2024 once gazetted by State Government.

5. Notes the schedule of Commercial Business Fees and Charges set under delegation by Council for the 2024/25 Business Plan and Budget as included in Attachment E to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.
6. Notes the base level increase of 3.25% being applied to most fees and charges, which is a reflection of the most recent forecast for 2024/25 CPI from South Australian Centre for Economic Studies (SACES).

Discussion ensued

The motion was then put and carried

7.4 Council representatives on AEDA Board Selection Panel

Moved by Deputy Lord Mayor, Councillor Snape,
Seconded by Councillor Hou –

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Notes the amendments to the Adelaide Economic Development Agency Charter relating to Item 12 Recommendation 2 on the Agenda for Council Meeting held 28 November 2023, approved by Council and subsequently published in the South Australian Government Gazette on 30 November 2023. This includes reducing the number of Council Members appointed to the Adelaide Economic Development Agency Board Selection Panel from three to two.
2. Appoints Councillor _____ and Councillor _____ to the Adelaide Economic Development Agency Board Selection Panel for the remainder of the 2022-2026 Council term.

Carried unanimously

7.5 Civic Recognition and Protocol Policy

Moved by Lord Mayor,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL:

1. Adopts the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.5 on the City Finance and Governance Committee Agenda on 21 May 2024.
2. Revokes Part 8 of the City of Adelaide Standing Orders and the residual remainder as adopted by Council in June 2022.
3. Notes that the City Community Services and Culture Committee will consider and make recommendations for items that require a decision of Council under the Civic Recognition and Protocol Policy.
4. Notes that at the next committee structure review a report will be provided regarding the feasibility of establishing a committee under section 41 of the Local Government Act 1999 (SA) for the purposes of Civic Recognition.
5. Notes that the Civic Recognition Working Group will be disbanded upon adoption of the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.5 on the Agenda of the City Finance and Governance Committee on 21 May 2024.
6. Authorises the Acting Chief Executive Officer or delegate to make minor editorial typographical or syntactical updates as required to finalise the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 May 2024.

Discussion ensued

The motion was then put and carried

7.6 Live Streaming of Public Meetings

Moved by Lord Mayor,
Seconded by Councillor Noon –

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Receives the report.
2. Notes that City of Adelaide Committees established under section 41 and 126 of the Local Government Act 1999 (SA) will consider the inclusion of a provision within their Terms of Reference to enable live streaming of their public meetings at the next scheduled review.
3. Notes that Administration will work with the Kadaltilla/ Adelaide Park Lands Authority Board to consider the inclusion of a provision to enable live streaming of their public meetings within the Kadaltilla / Adelaide Park Lands Authority Charter.
4. Notes that Administration will work with the Council Assessment Panel to consider the inclusion of a provision to enable live streaming of their public meetings within their Terms of Reference.

Carried unanimously

8 Reports for Noting

Nil

Closure

The meeting closed at 7.46 pm

Councillor Dr Siebentritt
City Finance and Governance Committee Chair

Documents Attached:

Nil